



July 13, 2018

Dear Parents,

Briarwood will be partnering again with Smart Tuition for the processing and collection of tuition and fees for the 2018-2019 school year.

Smart Tuition makes it easy for you to:

Select a payment method that works best for you

- Choose to receive a monthly invoice, or
- Set up recurring automatic payments from your bank account with no additional charges
- Visa, MasterCard, Discover and American Express are accepted with a 2.85% convenience fee added.

Access your account online

- Review account history, transaction details and print monthly invoices
- Edit your contact information, password and payment method
- Make a payment or set up recurring payments

Receive payment and follow up reminders

- For recurring payments, a reminder is emailed 7-10 days before the due date
- For missed payments and outstanding balances you will receive an email and phone call

Speak to a customer service representative

- Families can access their accounts to check balances and make payments 24/7
- Spanish speaking representatives are available
- Call toll free to make payments at (888) 868-8828

*Thank you for selecting the Briarwood School for your child's education*

Richelle Hlawek ♦ Business Manager ♦ 281-493-1070 ext. 143