

Personal Electronic Devices Form

While the school understands the role and importance of Personal Electronic Devices (PEDs) in the educational process and for communication between parents and students, in order to promote a distraction-free learning environment, the following rules will apply. Please refer to the Student and Parent Handbook for further details.

Personal Electronic Devices Policy—

Applies to all PEDs, including but not limited to cell phones, smartphones, tablets, laptops, other internet devices, and audio devices.

- Must be turned off while on campus; should not be seen or heard during school hours and must be stowed out of sight, unless under teacher direction for educational purposes
- Students are not allowed to make or receive cell phone calls, instant messages, text messages, or other electronic communication while at school.
- Students are not allowed to post photos, videos, comments, or other communication to any social apps or Internet sites while at school.
- The school will not be responsible for lost or stolen PEDs while at school.

Parents will be called to pick up confiscated electronic devices.

When inappropriate use of social media occurs between our students off campus, it may negatively affect our students and their ability to maintain respectful relationships with one another while they are at school. School Administration may respond to off campus inappropriate use of social media if the incident significantly disrupts the students' right to learn or causes disruption to the school's mission of creating a positive learning environment.

- It is the responsibility of the students to ensure that their devices are turned off and stowed properly at unauthorized times.
- If a student violates the rules as stated in the Student and Parent Handbook, the device will be confiscated and turned in to the office, the Chain of Custody will be followed, and the student will be subject to disciplinary action as outlined in the General Disciplinary Procedures of the Student and Parent Handbook.
- The parent of a student whose PED is confiscated for improper use may reclaim the device from the office in person.
- Confiscated devices will only be released to parents.
- Those confiscated devices that remain unclaimed for 30 days after notification are subject to disposal without further notice.

We have read and understood the Briarwood Middle/Upper School policy regarding Personal Electronic Devices.

Student Name: _____

Parent Signature

Date

Student Signature

Date